

## REQUIRED EQUIPMENT:

(Please follow instructions and submit them as requested)

Please choose the following listed of what you have:

1. Do you have a PC OR Laptop (MAC accepted)?
2. Do you have Windows 10 or higher OR MacOS 0.10 or higher? Please follow the instructions below to check:

**a. PCs:**

- i. Go to your search bar on your computer & type "About your PC"
- ii. Click "About your PC"
- iii. Scroll down to "Windows specifications"
- iv. Screenshot the "Windows specification" section
- v. **Attach screenshot to the email**

**b. MacOS:**

- i. Click the Apple icon in the left corner of your screen
- ii. Click "About This Mac"
- iii. "About This Mac" will list out its serial number, processor, version, and more
- iv. Screenshot the "About This Mac" section
- v. **Attach screenshot to the email**

3. Please check if you have HIGH SPEED INTERNET (**must have 100mbps download minimum**)

- i. Go to google.com and search "Speed Test"
- ii. Click "run speed test"
- iii. Screenshot speed when finished running
- iv. **Attach screenshot to the email**

4. Do you have minimum of 2 monitors (a Smart TV can be used however it cannot be seen by anyone else, needs to be in private working area)?

If you **DO NOT** have a minimum of 2 monitors, can you get one before potential starting date?

5. Do you have a headset with a microphone that has noise canceling and a mute function?

If you do not have a headset with a microphone, noise canceling, and a mute function, can you get one?

6. Do you have a quiet workspace that is free from noise, distractions, and/or environmental behaviors?

Please provide 3 PHOTOS of the home workspace prior to implementation (**attach the 3 photos to the email**)